



TRAVEL ASSISTANCE PROGRAM

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BACKGROUND

The Yukon Lottery Commission provides funding assistance in support of Yukoners living healthy, active lives engaged in and having access to arts, sport and recreation.

The Commission allocates profits from the sale of lottery tickets towards arts, sport and recreation in Yukon through funding programs and revenue sharing with the Yukon government. The financial support provided is intended to:

- reduce barriers to participation in arts, sport and recreation in Yukon;
- sustain and/or increase participation in arts, sport and recreation activities in Yukon;
- enhance funding outcomes for arts, sport and recreation through partnerships; and
- help individuals develop their skills/abilities in arts, sport and/or recreation.

In Yukon, there are fewer competition and adjudication opportunities due to our smaller population and limited infrastructure for some sports. The Travel Assistance Program acknowledges these barriers.

2019-2020 PROGRAM REVIEW

In 2019-2020 the Yukon Lottery Commission will commence a review of how the Travel Assistance Program is delivered. The review will consider different delivery mechanisms. The review will not consider increases to the current budget (\$275,000 / fiscal year) or changes to the number of trips eligible for out of Yukon travel.

OBJECTIVES

The Travel Assistance Program assists Yukon people with travel expenses to compete and/or participate in adjudicated events within and outside of Yukon. The objective of the program is to support development of amateur arts, sport and recreation by improving opportunities for participation in sport/recreation competition and arts adjudication/performance.

ELIGIBLE APPLICANTS

Eligible applicants include:

- the Sport Governing Body responsible for the sport;
- non-profits where no Sport Governing Body exists;
- arts non-profits; and

- extra-curricular high school groups.

With the exception of extra-curricular high school groups, eligible applicants must be registered Yukon non-profits that are in compliance with the Yukon *Societies Act*, have no outstanding reports with Lotteries Yukon and have no debts owing to the Government of Yukon.

TRAVEL PLANS

To improve the efficiency and effectiveness of the Travel Assistance Program, and ensure equitable access, some applicants may be required to submit travel plans during the fiscal year.

ELIGIBLE TRAVEL

From April 1 to March 31 each participant is eligible for the following travel per discipline:

- North – either (a) two trips within Yukon or (b) one trip within Yukon and one trip to either NWT, Nunavut or Alaska
- Outside of Yukon - one trip outside of Yukon

High schools are eligible for three extra-curricular trips per school within the above parameters.

Arts non-profits are eligible for travel to adjudicated events or performance opportunities, within the above parameters, where there is evidence of an adjudication process to participate in an event. Adjudication is defined as peer review either by a panel or by an Artistic Director or an Adjudicator.

SUPPORT PERSONS

Support persons include coaches and chaperones. The number of support persons eligible for funding is determined by the number of eligible participants and include:

- one support person/20 or fewer adults
- one support person/10 or fewer youth

The number of support persons for participants with disabilities is determined on a case by case basis.

ELIGIBLE COSTS

Each participant and eligible support person is eligible for up to \$200 per trip towards their travel expenses. Participants from Yukon rural communities are also eligible for:

- round trip mileage from their community to Whitehorse; or,
- where ground travel from a community is not available, up to an additional \$200 or 50% of travel costs (whichever is less).

Ground travel is calculated using the Standardized Travel Within Yukon Chart (below) or actual costs for groups traveling by charter bus (whichever is less).

STANDARDIZED TRAVEL WITHIN YUKON CHART		
Whitehorse to:		
Location	Km Round Trip	Claim amount (km x .25¢)
Carcross	148	\$37
Carmacks	351	\$88
Dawson City	1077	\$200
Faro	702	\$176
Haines Junction	315	\$79
Mayo	814	\$200
Teslin	367	\$92
Watson Lake	911	\$200

INELIGIBLE COSTS / APPLICANTS

Ineligible applicants and activities include:

- travel for Yukon championships (includes division Yukon cups, etc.);
- travel for any Games such as Arctic Winter Games, Canada Games, North American Indigenous Games, Senior Games, Western Canada Summer Games, etc.;
- workshops, training, conferences or meetings; and
- travel where the participant is paid for their participation/performance or travel related to the sale or promotion of art.

APPLICATION REQUIREMENTS

Applications must be submitted 10 business days prior to travel. Other application requirements include:

- a list of participants and support persons for the event;
- for competition or adjudicated event - a sample entry or registration form, copy of website link for registration;
- proof of an adjudication prior to an arts performance at an event;
- one application for the same event per discipline, if multiple teams are attending the same event submit only one application for all participants; and
- for high schools, the application must be signed by the school principal.

Late applications will not be accepted and returned to the applicant.

Changes to an approved application such as additional participants and support persons must be approved by Lotteries Yukon prior to the date of travel and be submitted by email by the applicant contact person only. Substitution of eligible participants and support persons do not require Lotteries Yukon approval, but must be identified in the Final Report.

DEADLINES

Applications are accepted on a continuous intake throughout the fiscal year unless the applicant is required to submit a travel plan to Lotteries Yukon.

CLAIM DEADLINE / REPORTING

Travel Assistance Program claims must be submitted within 30 calendar days of the end of the competition or adjudicated event and require:

- proof of participation for all participants such as the score/game sheet, results list, tournament officials' list or adjudication report;
- high-resolution digital photo of participants at the event;
- a completed Final Report form; and
- proof of Lotteries Yukon recognition as per the *Lotteries Yukon Recognition Requirements and Standards*.

Claims containing all the required information are processed within ten to fifteen business days.

FOR MORE INFORMATION

Phone: (867) 633-7890

Toll Free (in Yukon): 1-800-661-0555

Email: lotteriesyukon@gov.yk.ca

Application forms and other program information are available at www.lotteriesyukon.com

Personal Information is collected under the authority of the Public Lottery Regulations and is used only for the purpose of administering the Travel Assistance Program. For further information, contact Lotteries Yukon at 633-7890 or toll free within Yukon 1-800-661-0555.