



# TRAVEL ASSISTANCE PROGRAM APPLICATION

101-205 Hawkins Street  
Whitehorse, YT Y1A 1X3

*Applications are to be submitted 10 business days prior to departure.*

## APPLICANT INFORMATION

Applicant/Organization Name: \_\_\_\_\_

Affiliate/Extra Curricular Group Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town /City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Does your organization have a Travel Assistance Program agreement with Lotteries Yukon?  Yes  No

Is your organization registered and in compliance with the Yukon Societies Act?  Yes  No

Is the travel to (check one):

a competition

an adjudicated event

Event Name: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

Event Description:

\_\_\_\_\_

**TRAVEL DETAILS**

Attach the following:

- a list of participants' and support persons' names, gender, age category (child, youth, adult), and residing community
- information on the competition or adjudicated event (sample entry or registration form, copy of website link for registration, etc.)

**Travel to (check one):**

- 'In Yukon' (YT)     'In Yukon' (Alaska, NWT, Nunavut)     'Out of Yukon'

Point of Origin: \_\_\_\_\_ Destination: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

# Eligible Participants: \_\_ # Eligible Support Person(s): \_\_ Total # Traveling: \_\_\_\_

**CALCULATION OF ELIGIBLE ASSISTANCE**

A maximum of \$200 per eligible participant or support person is provided for all travel under the Travel Assistance Program.

In addition to the \$200 for airfare, non-Whitehorse Yukon travelers may qualify for mileage (25¢/km) from their community to Whitehorse return. Please specify on the list of participants these participants and where they reside.

**Ground:**

25¢ x \_\_\_\_\_ km (return trip) x \_\_\_\_\_ # of eligible travelers = \$ \_\_\_\_\_

or

Bus Charter Expense: \$ \_\_\_\_\_ ÷ \_\_\_\_\_ # of eligible travelers = \$ \_\_\_\_\_ ea.

*(whichever is the lesser)*

**Total Ground Travel \$ \_\_\_\_\_**

**Air/Ferry:**

\$200/person x \_\_\_\_\_ # of eligible travelers = \$ \_\_\_\_\_

**Total Air/Ferry Travel \$ \_\_\_\_\_**

**Total ground + Total Air/Ferry = Total Travel Request \$ \_\_\_\_\_**

## APPLICATION CHECKLIST

The following is required to complete this application:

- list of participants and support persons, and information (names, gender, etc.)
- information on the competition or adjudicated event (sample entry or registration form, copy of website link for registration, etc.)
- extra-curricular groups: application signed by the school principal
- for affiliates: unless covered under agreement with Lotteries Yukon, application is signed by executive members of parent organization (or SGB)
- application signed by two members who meet the signing authority requirements of the organization
- application submitted at least 10 business days prior to travel commencing

Applicants may be required to sign an agreement with Lotteries Yukon prior to accessing Travel Assistance Program funding for the fiscal year.

## APPLICATION SIGNATURES

Signatures are required from two members who meet the signing authority requirements of the applicant. For extra-curricular school groups, the principal's signature is required. Yukon government employees holding an executive position in the applicant organization should refrain from signing the application and/or agreement.

We the undersigned, acknowledge that we have read the application guidelines and declare that the information contained in this application is correct; the organization does not owe any money to the Yukon government; all other sources of funding have been disclosed; and that should this application be approved all funds will be used for the stated purpose.

Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Personal Information is collected under the authority of the Public Lottery Regulations and is used only for the purpose of administering the Travel Assistance Program. For further information, contact the General Manager, Lotteries Yukon at 633-7899 or toll free within Yukon 1-800-661-0555.