



PROJECTS FUND
OPPORTUNITY PROJECTS APPLICATION
 (APPENDIX A)

Prior to submitting an application, applicants are strongly encouraged to contact the Lotteries Yukon office at 867-633-7890 or toll free at 1-800-661-0555.

Applications must be submitted a minimum of 10 business days prior to the project start date.

Applicant information			
Applicant/Organization name			
Mailing address		Town/City	Postal code
Project contact person		Position/Title	
Email		Daytime phone	
Describe the organization's mandate			
Project information			
Project name			
Total amount requested \$	Total project budget \$	Project start date YYYY/MM/DD	Project end date YYYY/MM/DD
Project category (select one): <input type="checkbox"/> Arts <input type="checkbox"/> Recreation <input type="checkbox"/> Sport			
Project description			
Describe the project in detail (who, what, when, where, why, how).			
If you are purchasing equipment, provide equipment details, such as: storage location, rental policy, etc.			

Project outcome

The project must align with the Projects Fund objectives and support Yukoners living healthy, active lives engaged in, and having access to arts, sport and recreation. Describe how the project meets the Projects Fund objectives (select only those that apply).

Increasing access and participation of all Yukon people in arts, sport and recreation activities:

Supporting individuals in developing their skills/abilities in arts, sport and recreation:

Enhancing community arts, sport and recreation infrastructure:

Increasing organizational and community capacity in arts, sport and recreation:

Recognition plan

Please refer to [Lotteries Yukon Recognition Requirements and Standards](#) and select all options that apply to how the organization will recognize the Lotteries Yukon contribution. Provide details as needed.

Public announcement at the event

Display of logo (on website, print material, newsletter, social media)

Thank-you ad

Sign or banner on site

Decal or branding on equipment or other surface

Press release

Application checklist

- Completed application form.
- Project budget using Lotteries Yukon Excel template.
- Quotes or breakdown of costs to substantiate budget items over \$1,000 (per item).
- Motion from the board supporting the project and the application for funding.
- Proof of ownership or authority to use land, building, site (if applicable).
- Rental policy for equipment purchased with the intent to rent.

Application submission

Yukon Government's Conflict of Interest and Finance Policy (5.9.2) identifies that Yukon Government employees holding an executive position in the applicant organization should refrain from submitting and signing the application.

I acknowledge that I have read and completed this application as per the Lotteries Yukon Projects Fund guidelines. I declare that the information contained in this application is correct, and that the organization does not owe any debts to the Yukon Government.

Name	Position/Title	Date YYYY/MM/DD

Office use only

Additional notes, i.e. any changes to project applications or budget.

Personal information is collected under the authority of the *Public Lottery Regulations* and is used only for the purpose of administering the Projects Fund. For further information, contact Lotteries Yukon at (867) 633-7899 or toll free within Yukon 1-800-661-0555 or by email at lotteriesyukon@yukon.ca.